

**Memorandum of Understanding**  
**Between American Meteorological Society (AMS) and Canadian Meteorological and**  
**Oceanographic Society (CMOS)**

As organizations with common goals of supporting the creation and dissemination of knowledge in the atmospheric and related sciences, the American Meteorological Society (AMS) and the Canadian Meteorological and Oceanographic Society (CMOS) agree to the following guidelines for mutually beneficial interaction.

**1. Collaboration and information exchange**

To the mutual benefit of both societies, AMS and CMOS promote collaboration and information exchange in the following ways:

- Links to the other society in each society's website.
- Listing of each society's meetings in the calendar of meetings of the other society.
- Reporting of activities of the partner society from time to time to keep the broader membership aware of these activities.
- Collaboration or cooperation on reports or white papers on substantive issues such as climate change, science education, or other topics within the weather, water, or climate enterprise.
- Collaboration on topics associated with advancing the enterprise associated with each society, to include email exchanges, joint meetings, or other mechanisms as agreed to.

**2. Endorsement of Statements**

The AMS releases official statements on scientific and policy issues from time to time. The AMS policies governing the creation of statements encourages that AMS seek the endorsement of AMS statements as well as providing the possibility for AMS to endorse the statements of other societies. AMS will work with CMOS regarding such endorsements between the two organizations.

**3. Annual Meeting cooperation**

Each society will be listed as a cosponsor of the other's annual meeting, with all members of the partner society being eligible for a reduced registration fee at the host society's meeting (which may be higher than the member fee that is available for those members of the partner society who are affiliate members of the host society).

In some cases, the partner society may agree to organize a session at the host society's meeting.

Each society will offer the other one free exhibit booth space at their annual meeting. (Charge beyond the booth space charge, such as for decorating, will still apply and the exhibiting society must sign an exhibitor agreement.)

#### **4. Joint conferences**

In some cases, the two societies may choose to organize a joint conference with one society serving as the “lead society” for the conference. In those situations, the following will apply unless a separate MOU specific to the meeting is prepared to cover financial obligations as well as the responsibilities of each society:

##### *a. Conference planning and organization*

A local arrangements committee (LAC) will be formed within the lead society with at least one individual from the other society formally identified as that society’s representative serving on the LAC. The lead society will organize the conference following the standard procedures for that society.

##### *b. Meeting revenues and expenses*

The LAC will prepare a final budget for the meeting that is approved by both societies. This budget will cover all expenses, including lead society national office expenses directly related to supporting the meeting. The budget should include a surplus for the lead society to cover additional expenses. The lead society alone bears the risk of any budget shortfall or the benefit of any budgetary surplus.

The lead society will negotiate all contracts for the meeting and be responsible for all associated payments and fees. The lead society will use its conference management systems for abstract submission, registrations, and session management. The lead society will be responsible for collecting all revenues before the meeting and on-site and for all payments associated with the meeting.

Travel expenses for identified invited speakers will be covered following the policies and procedures governing the lead society’s other conferences. Similarly, student travel support will be awarded following the policies and procedures governing the lead society’s other conferences.

Any separate program associated with the meeting organized by either society, such as field trips, short courses, workshops, or social events, will have separate financial obligations that will fall solely on the organizing society.

##### *c. Scientific program*

A Scientific Program Committee (SPC) will be organized to be responsible for all aspects of organizing the scientific program in consultation with the LAC. The SPC will be co-chaired by one individual from AMS and one from CMOS, with members chosen from either society as appropriate. The scientific sessions will be organized following the normal procedures of the lead society.

##### *d. Meeting publicity*

Association logos for CMOS and AMS will be displayed with equal prominence on web pages, advertisements, abstracts books, etc., to reflect the joint nature of the meeting. Each

society will widely distribute and circulate meeting announcements, calls for papers, and housing and registration information, with links to the meeting website that will be hosted by the lead society.

## **5. Reciprocal membership**

### *a. AMS membership*

Members of CMOS may join AMS as “Affiliate Members” and with benefits provided to Affiliate Members as outlined on the AMS website, including, but not limited to a subscription to the digital version of the *Bulletin of the American Meteorological Society (BAMS)*, member rates on all journals, books, and other products of the AMS, and member registration rate for all AMS meetings. The dues rate for Affiliate Members will be set at the time of this MOU as \$65 (US), which is approximately 66% of the normal AMS member rate. It is subject to inflationary increases over time at the discretion of the AMS. CMOS members will apply for Affiliate Members status directly with AMS, and AMS will handle all aspects of the application and annual renewal process. Members of CMOS will be asked to provide their CMOS membership number (or other appropriate identification) that can be confirmed with CMOS at the discretion of AMS.

### *b. CMOS membership*

Members of AMS may join CMOS as “Associate Members” with benefits provided to Associate Members as outlined on the CMOS website, including but not limited to: a subscription to the digital version of the CMOS Bulletin and Atmosphere-Ocean Journal, and member registration rate for all CMOS meetings. The annual dues rate for Associate Members will be set at the time of this MOU as \$53 (Cdn), which is approximately 66% of the normal CMOS member rate. It is subject to inflationary increases over time at the discretion of the CMOS. AMS members will apply for Associate Member status directly with CMOS, and CMOS will handle all aspects of the application and annual renewal process. Members of AMS will be asked to provide their AMS membership number that can be confirmed with AMS at the discretion of CMOS.

## **6. Representation at annual meetings**

Each society will try to have an appropriate representative at the annual meeting of the other, recognizing that scheduling conflicts may occasionally prevent this. The travel, lodging and registration costs associated with the representative will be borne by the organization sending the representative and not by the host society.

**7. Member publications**

CMOS will be offered a complimentary institutional subscription, in print, to the *Bulletin of the American Meteorological Society (BAMS)*, for use by CMOS staff. Similarly, the AMS will receive a complimentary institutional subscription, in print, to *CMOS Bulletin* for use by AMS staff.

**8. Financial obligations**

Neither society will have any financial obligation to the other. For any joint program or activity that carries with it requirement for financial considerations the two societies will execute a separate MOU for that activity.

**9. Term of agreement**

This agreement expires five years after the date it is executed, but can be renewed for additional five-year terms through a letter signed by appropriate representatives of AMS and CMOS stating the intention to extend the agreement. The agreement can be terminated by either party in writing at any time upon thirty (30) days notice.

For CMOS:




\_\_\_\_\_ Date: October 31, 2014

Dr. Harinder P. S. Ahluwalia

Title: President

For AMS:



\_\_\_\_\_ Date: October 31, 2014

Dr. William B. Gail

Title: President