APPLICATION FOR EXHIBIT SPACE
May 24-28, 2020, Delta Hotel, Ottawa ON.

1. EXHIBITOR: Company/Agency Name____________________________________________

Address _______________________________________________________________________
_____________________________________________________________________________

Telephone __________________ Fax ______________________________________________

E-mail ________________________________________________________________________

2. STATEMENT OF THE NATURE OR TYPE OF PRODUCT/SERVICE TO BE DISPLAYED:
(meteorology, oceanography, hydrology, instrumentation, computer hardware, software, books, etc.)
____________________________________________________________________________________________

3. EXHIBIT DESCRIPTION: (refer to the attached floor plan)
We are offering 2 booth sizes 10’x10’ (booths 1-12) and 10’x6’ (booths 13-18). Each exhibit booth comes with curtain dividers and will be furnished with a skirted table and two chairs. All booths will have access to 110V AC power and free wireless internet. The layout may be altered slightly depending on the number of booths required.

4. EXHIBIT LOCATION: First choice #_____ Second choice: #_____ Third choice: #_____

5. PAYMENT (10’x10’): Number of Booths _____ @ $1850.00 per booth $ __________
Less discount of $150.00 per booth for payments received before March 14, 2020 $ (_______)

6. PAYMENT (10’x6’): Number of Booths _____ @ $1150.00 per booth $ __________
Less discount of $150.00 per booth for payments received before March 14, 2020 $ (_______)

7. COFFEE SPONSORSHIP
I/We wish to exclusively sponsor ____ coffee breaks @ $2000.00 each $ __________
I/We wish to co-sponsor ____ coffee breaks @ $1000.00 each $ __________

8. OTHER SPONSORSHIPS
Other sponsorship opportunities:
[ ] Icebreaker ($2000) $ __________
[ ] Parallel (Science) Session ($500) $ __________
[ ] Public Lecture ($5000) $ __________
[ ] Plenary session or poster session ($2000) $ __________
[ ] Student support ($1000) $ __________
[ ] Other (see Sponsorship Opportunities on website) $ __________

TOTAL AMOUNT REMITTED.................................................................................. $ __________
9. ELECTRICAL POWER
   A single receptacle providing 110V AC, 3 amp power is provided to each booth. Please supply your own extension cords and power bars. For your other electrical needs please contact: Freeman Ottawa Exhibitor Services Department.
   Email: freemanottawaes@freeman.com. Phone: 613-748-7180 Ext: 234

10. TELEPHONE & INTERNET REQUIREMENTS
   Complimentary wireless Internet access will be available to all delegates and exhibitors. Should you require a wired Internet connection please contact: Freeman Ottawa Exhibitor Services Department.
   Email: freemanottawaes@freeman.com. Phone: 613-748-7180 Ext: 234

11. SHIPMENTS
Delta Ottawa City Centre has an official move in date from when they will accept shipments. For CMOS Congress the Delta Ottawa City Centre will accept shipments from exhibitors, on Friday/Saturday/Sunday, May 21-24, 2020 (between 8 am and 6 pm) and will store them until you arrive. The shipping address is: Delta Ottawa City Centre, 101 Lyon Street, Ottawa, ON K1R 5T9 Canada. Please follow the instructions in INSTRUCTIONS FOR EXHIBITORS for shipping and handling. For any other questions about shipments or about the hotel please contact, from Monday to Friday between 8:00 a.m. – 5:00 p.m., Lynn Booth, Email: lynn.booth@deltahotels.com. Tel:613-688-6810

12. PROPOSED PLAN FOR EXHIBITORS
1) Exhibitor set-up from 12:00 -18:00; Sunday (24 May). Exhibits area opens Monday morning (25 May at 9:30 a.m.).
2) Exhibits will be open from Monday morning (25 May) to Thursday afternoon (28 May). (see Instructions for Exhibitors)

The latest information on CMOS 2020 is available on our web site:
http://congress.cmos.ca

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CONTRACT TO EXHIBIT

I hereby apply to the Canadian Meteorological and Oceanographic Society (CMOS) for the rental of commercial exhibit space at the CMOS 2020 Congress. I understand that acceptance of this application by CMOS constitutes a binding agreement. I certify that I have read and agreed to all conditions of this application and contract, including the note below.

Authorized Representative

__________________________________________  ___________________________  __________________
Name (please print)  Signature  Date

Please fax or email a signed copy of this application to: Oscar Koren, CMOS 2020 Commercial Exhibits.

Tel: (905) 669-2365  E-mail: okoren@sympatico.ca

An Invoice will be sent to you from the CMOS Executive Office:
P.O. Box 3211, Station D, Ottawa, Ontario K1P 6H7. Tel:613-991-4494

Note: While every precaution will be taken to ensure the safety and security of the exhibit materials, CMOS cannot be held responsible for loss or damage. Exhibitors are expected to carry their own liability insurance.